



Mary Masick
Mayor



Norb Hancock
Commissioner
Code Enforcement/
Sanitation



Ben Jackson
Commissioner
General
Government



Lois Wagner
Commissioner
Public Works



Bill Leavell
Commissioner
Public Safety

STAFF CHANGES AT CITY HALL

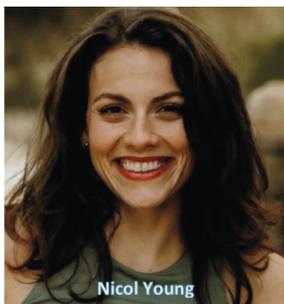


Farewell to Victoria and Trisha

As we are all aware, change is a part of life. In fact, change is inevitable; even at the City of Hurstbourne. Experience teaches us that elected officials and support staff turnover from time to time. After over 10 years of service to the City of Hurstbourne, Administrative Assistant Victoria Lemke and Financial Assistant Trisha Sikkema respectively decided to retire. It's notable that Victoria and Trisha served the Commission and Hurstbourne residents very well on many levels. The quality of their performance proved to be exemplary over the years. So, it goes without saying, that they will be missed by many whose lives were touched in some fashion or another. Many thanks and best wishes to Victoria and Trisha as they open the next chapter of their lives.

Welcome to Nicol and Gina

After an extensive search to fill the open positions, the Commission and Administrative Staff are pleased to introduce Nicol Young as our new Administrative Assistant and Gina Elliott as our new Financial Assistant. As both have proven to be a quick study during the transition period, the process has been near seamless.



Nicol Young brings with her an employment history, operational skills and customer service experience that are well matched to meet the requirements of the Administrative Assistant position.

Gina Elliott brings significant accounting experience and abilities to the City. In addition to a long employment history with non-for-profit and for-profit organizations, she also has a working knowledge of enterprise accounting software systems.

If you get the opportunity, feel free to take a moment and stop by City Hall to meet Nicol and Gina. They would be truly happy to get to know you.

HURSTBOURNE RESUMES CITY PICNIC EVENTS

A well-known casualty of the Covid-19 pandemic throughout the country was the suspension of public events and gatherings. Unfortunately, City of Hurstbourne Picnics were also cancelled partly due to Covid-19 as well as inclement weather. The long-standing tradition of the City-wide picnic and concert style public gatherings were missed by the residents of Hurstbourne. As a result, the Commission decided to hold back-to-back September and October events for the community. This year, each event will have a distinct theme and purpose.

September 19, 2021 – City Family Picnic @ Lowe Elementary



On Sunday, September 19th from 2:00 p.m. to 5:00 p.m., the “**City Family Picnic**” will be held on the grounds of Lowe Elementary School. This gathering is for the family as a whole. The City will provide food, beverages, music entertainment and fun family activities. Kids of all ages are encouraged to attend.

The “**City Family Picnic**” is held to encourage everyone in Hurstbourne to gather as a family. Young and old alike, come on out and enjoy food, festivities, and fun – presented by the City of Hurstbourne Commission.

October 17, 2021 – Octoberfest in the Park @ 9205-9207 Linn Station Road



In keeping with the long-standing tradition of holding picnic and concert events at the city park, on Sunday, October 17th from 2:00 p.m. to 5:00 p.m. we are doing the same. This year, the theme will be “**Octoberfest in the Park.**” Once again, music, food and festivities will be provided by the City of Hurstbourne. Though folding chairs will be available, residents are encouraged to bring their own outdoor chairs, blankets, and other items for their personal comfort.

PAVING 2021

As customary every year, streets are evaluated and selected to be resurfaced. The decision process involves evaluation of the condition of all city streets in Hurstbourne, traffic use, and severity of deterioration. After which, bid specifications are developed and presented before the Commission for approval to let out the bid. The bid opening is scheduled followed by an invitation to bid advertised in the local paper. After the bid opening is conducted, they are evaluated and presented to the Commission for final determination of the lowest and best bidder.

This year, Libs Paving Company was selected to resurface certain streets. The streets approved are:

- Lippincott Road (Last paved in 1995)
- Nottingham Parkway - Eastbound S. Lyndon to Leesgate (Last paved in 2010)
- Peterborough Drive & Court (Last paved in 1989)
- Stockport Road (Last paved in 1995)
- Whitegate Court (Last paved in 1993)

Resurfacing is scheduled to take place late September or early October, weather permitting.

Residents on the above listed streets will receive notification of the paving schedule.



HURSTBOURNE BUSINESS SPOTLIGHT

CoreLife Eatery Conveniently located at 9365 Viking Center Drive in Hurstbourne



CoreLife Eatery is a healthy dining option to local patrons. With greens, grains, and bone broth as basic building blocks, CoreLife Eatery focuses on food first through customization of menu items. Dressings, broths, and beverages are made from scratch every day in each location so there is a noticeable difference from other dining alternatives. CoreLife Eatery takes its mission as an active lifestyle restaurant seriously and participates in a variety of community events. Hurstbourne residents and guests are invited to enjoy delicious culinary creations that can help improve their overall wellness.



GOLF CARTS MUST BE STREET LEGAL



A number of months ago, a City of Hurstbourne Ordinance requiring Golf Carts to be “street legal” was enacted by the City Commission. This Ordinance complies with Kentucky laws governing the specifications, inspections, and licensing of Golf Carts for the purpose of operation on public streets.

Unfortunately, on a number of occasions, Golf Carts that are NOT street legal have been seen on City of Hurstbourne streets being operated by unlicensed drivers. In short, this activity is illegal.

To legally operate a golf cart on City of Hurstbourne Streets the following is required:

REQUIRED EQUIPMENT:

- Headlamps,
- Tail lamps,
- Stop lamps,
- Front and rear turn signals,
- One red reflector on each side and one red reflector on the rear,
- Exterior mirrors,
- Parking brake,
- Seatbelts for each designated seat,
- Horn,
- Slow moving vehicle sign on the back,
- Inspection by Jefferson Co. Sheriff showing the golf cart has all the required equipment, and
- Permit sticker from City of Hurstbourne, showing compliance with all requirements above

OTHER REQUIREMENTS:

- Golf cart must be covered by a compliant motor vehicle liability insurance,
- Children required to be in child seat if in a car, must be in a car seat in a golf cart,
- No person can operate a golf cart on a roadway without a valid driver's license,
- Golf carts may only be used on roadways with a speed limit of 35 mph or less,
- Golf carts are subject to all traffic regulations under KRS Chapter 189.
- City of Hurstbourne Gold Cart Permit must be completed, and \$25.00 fee included

If you have questions or need additional information, contact City Hall at (502) 426-4808 or by email at jim@hurstbourne.org.

TENANT OFFICE SPACE AVAILABLE AT CITY HALL

Approximately 2,221 square feet of office space is available for lease. Office space is open on both the first and second floor. The configuration of the available space ranges from a single “Executive Suite” to space that includes 3 to 5 offices.

EXECUTIVE SUITES STILL AVAILABLE AT CITY HALL BUILDING

To better accommodate the market for small one or two offices, office space was converted to individual “Executive Suites” that include individual secured offices, common reception area, kitchenette, and meeting room. If you currently operate a home-based business and are looking to move or expand, the City of Hurstbourne Executive Suites may be the perfect fit for you. In addition, residents of Hurstbourne receive a 10% discount on rental rates.

For additional information regarding available space and rental rates, feel free to contact C.A.O. Jim Leidgen at (502) 426-4808 or by email - jim@hurstbourne.org.



Executive Suites



GRAYMOOR-DEVONDALD PD – DESIGNATED TO BE PRIMARY POLICE

Last year the City of Hurstbourne contracted with the Graymoor-Devondale police department to serve the City as our Primary Police Department. Since the switch to Graymoor-Devondale, their services have been received well by residents and police response times have been shortened. Please note the following important contact information:

For emergencies dial 911; for all other police matters, call Graymoor-Devondale at (502)-425-5862 or, the officer on duty at (502)-327-2677. You may email Chief Grady Throneberry at chief@gdpdky.net or, visit their website at www.graymoor-devondale.com



NEW CONSTRUCTION? YOU NEED A PERMIT FROM THE CITY OF HURSTBOURNE



Improving or making any changes to your property? You will need to obtain a **BUILDING PERMIT** from the City of Hurstbourne. Unfortunately, on many occasions, Hurstbourne residents are not aware that permits must be obtained on certain projects.

Projects that need a permit from the City:

- New construction / additions
- Room additions
- New or expanded garages
- Driveways, aprons, curbs, gutters, and sidewalks
- New or rebuilt fences
- New pool construction
- Installation of solar panels
- Outside structures – patios, decks, gazebos, pergolas, outbuildings and play structures
- Dumpsters and PODS – separate permits are required

Documents required for projects:

- Fully completed City of Hurstbourne Building Permit Form (available on city website)
- Project descriptions
- Surveyed plot plan with indication of project location
- Professional rendering or brochure of project
- Architectural drawings - detailed drawings to scale with elevations by architect (No sketches)

Louisville Metro Permit required:

- Building Permit is required from Louisville Metro in addition to a City of Hurstbourne Permit
- A copy of Louisville Metro Permit must be provided with City of Hurstbourne Permit Application
- Projects as listed above must be approved by Louisville Metro

For any questions regarding your property improvement project, contact City Hall at (502) 426-4808 or by email – jim@hurstbourne.org

MARK YOUR CALENDAR



Event: **City Wide Family Picnic**
Date: Sunday, September 19, 2021
Time: 2:00 p.m. to 5:00 p.m.
Location: Grounds of Lowe Elementary

Event: **Octoberfest in the Park**
Date: Sunday, October 17, 2021
Time: 2:00 p.m. to 5:00 p.m.
Location: City Park @ 9207 Linn Station Road

Event: **City Junk Pick-Up Day**
Date: Saturday, October 23, 2021
Time: 9:00 a.m. to Noon

NEW TO THE CITY?



WELCOME TO HURSTBOURNE!

Are you a new resident of our City? – Let us know about it! Information such as the City directory, sanitation schedule, ReachAlert mass communication network, City Ordinances, Codes, and important public service agencies are good to have on hand. If you need any of the above, contact the City website at www.hurstbourne.org, call us at (502) 426-4808, or stop by City Hall at 200 Whittington Parkway. Help us help you get plugged in and connected!



City of Hurstbourne
200 Whittington Pkwy.
Suite 100
Louisville, KY 40222
Tel: 502 426 4808
www.hurstbourne.org

PRESORTED STANDARD
US POSTAGE
PAID
LOUISVILLE KY
PERMIT #1402

CITY CONTACT INFORMATION

We encourage you to check out the ways you can get in touch with your City government.

Office: City of Hurstbourne
200 Whittington Parkway, Suite100
Louisville, KY 40222

Hours: Monday-Friday 8:30-5:00
Phone/Fax: (502)426-4808 / (502)426-4889
Website: www.hurstbourne.org
General Email: info@hurstbourne.org

City Commission

Mary Masick	Mayor	maryschneider@hurstbourne.org
Norb Hancock	Code Enforcement & Sanitation	norb@hurstbourne.org
Ben Jackson	General Government	ben@hurstbourne.org
Lois Wagner	Public Works	lois@hurstbourne.org
Bill Leavell	Public Safety	bill@hurstbourne.org

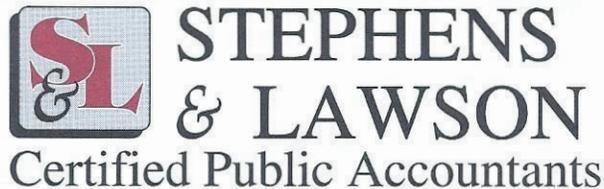
City Administration

Jim Leidgen	City Administrator	jim@hurstbourne.org
Nicol Young	Administrative Assistant	nicol@hurstbourne.org
John Singler	City Attorney	singlerj@bellsouth.net
Mike Rhodes	City Treasurer	mikerhodes1@me.com
Gina Elliott	City Financial Assistant	gina@hurstbourne.org

**CITY OF HURSTBOURNE
AUDIT REPORT**

The undersigned attorney does hereby certify that the *Independent Auditor's Report, Statement of Net Position, and Statement of Revenues, Expenditures, and Changes In Fund Balances for the year ended June 30, 2020*, has been included for publication pursuant to KRS 83A.060(9). Full text of the Audit report can be obtained by contacting Hurstbourne City Hall at 200 Whittington Parkway, Suite 100, Louisville, KY 40222. Or by email: info@hurstbourne.org

John Singler, Attorney, City of Hurstbourne.



Independent Auditor's Report

To the Mayor and Members of the City Commission
City of Hurstbourne, Kentucky

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the City of Hurstbourne, Kentucky, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Hurstbourne, Kentucky's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Hurstbourne, Kentucky, as of June 30, 2020, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules, and OPEB schedules on pages 3 through 8 and 40 through 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 9, 2021, on our consideration of the City of Hurstbourne, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Hurstbourne, Kentucky's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Hurstbourne, Kentucky's internal control over financial reporting on compliance.

Stephens & Lawson, CPAs

Louisville, Kentucky
July 9, 2021

CITY OF HURSTBOURNE, KENTUCKY
STATEMENT OF NET POSITION
JUNE 30, 2020

	Primary Government Governmental Activities
<u>ASSETS</u>	
Current Assets:	
Cash and Cash Equivalents	\$ 1,180,712
Cash and Cash Equivalents - restricted	2,081
Investments	757,750
Accounts Receivable	233,261
Prepaid Expenses	10,693
Total Current Assets	2,184,497
Non-current Assets:	
Non-Depreciable Fixed Assets	481,207
Depreciable Fixed Assets, net	1,842,479
Total Non-current Assets	2,323,686
Total Assets	4,508,183
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Amounts Related to Pensions	86,494
Deferred Amounts Related to Other Post Employment Benefits	36,770
Total Deferred Outflows of Resources	123,264
Total Assets and Deferred Outflows of Resources	\$ 4,631,447
<u>LIABILITIES</u>	
Current Liabilities:	
Accounts Payable	\$ 27,981
Tenant Deposits	4,771
Total Current Liabilities	32,752
Long-Term Liabilities:	
Pension Obligation	377,956
Other Post Employment Benefit Obligation	90,371
Total Long-Term Liabilities	468,327
Total Liabilities	501,079
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred Amounts Related to Pensions	14,945
Deferred Amounts Related to Other Post Employment Benefits	32,467
Total Deferred Inflows of Resources	47,412
<u>NET POSITION</u>	
Net Investment in Capital Assets	2,323,686
Restricted for Roads	2,081
Unrestricted	1,757,189
Total Net Position	4,082,956
Total Liabilities, Deferred Inflows or Resources, and Net Position	\$ 4,631,447

See the accompanying notes to the financial statements.

CITY OF HURSTBOURNE, KENTUCKY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	GOVERNMENTAL FUND TYPES		
	General Fund	Special Revenue Fund	Totals Governmental Funds
REVENUE			
Property Taxes	\$ 1,250,017	\$ -	\$ 1,250,017
Bank Franchise Tax	71,791	-	71,791
Cable Franchise Tax	44,246	-	44,246
Insurance Tax	819,049	-	819,049
Intergovernmental	3,949	78,881	82,830
Grants	20,000	-	20,000
License and Permits	43,072	-	43,072
Charges for Services	64,926	-	64,926
Investment Income	33,170	-	33,170
Realized Gains on Investments	10,070	-	10,070
Interest and Penalties	7,369	-	7,369
Other Income	1,596	-	1,596
Total Revenue	2,369,255	78,881	2,448,136
EXPENDITURES			
General Government	493,523	-	493,523
Public Safety	191,073	-	191,073
Public Works	809,960	-	809,960
Sanitation	473,187	-	473,187
Community Development	23,856	-	23,856
Capital Outlay	191,921	80,000	271,921
Total Expenditures	2,183,520	80,000	2,263,520
Net Change in Fund Balances	185,735	(1,119)	184,616
Fund Balances - July 1, 2019	1,953,246	3,200	1,956,446
Fund Balances - June 30, 2020	\$ 2,138,981	\$ 2,081	\$ 2,141,062

See the accompanying notes to the financial statements.