



# The Hurstbourne Herald

Winter 2019

City of Hurstbourne 200 Whittington Parkway Suite 100 Louisville, Kentucky 40222 Tel: 502 426 4808



**Mary Masick**  
Mayor



**Earl Hubbuch**  
Commissioner  
Public Works



**Ben Jackson**  
Commissioner  
General  
Government



**Lois Wagner**  
Commissioner  
Code Enforcement/  
Sanitation



**Bill Leavell**  
Commissioner  
Public Safety

## New Commission Sworn into Office



## ELECTED COMMISSION, DEPARTMENT SUPERVISIONS, COMMISSION APPOINTED OFFICIALS, AND SUPPORT TEAM

### Elected Officials

Mary Masick	Mayor
Earl Hubbuch	Commissioner – Public Works
Ben Jackson	Mayor Pro-Tem & Commissioner – General Government
Bill Leavell	Commissioner – Public Safety
Lois Wagner	Commissioner – Code Enforcement / Sanitation

### Appointed City Officials

Jim Leidgen, - City Administrative Officer, City Clerk, ABC and Code Enforcement Officer  
John Singler, - City Attorney  
Bill Bennett, CPA - City Treasurer  
Chris Crumpton, PE – City Engineer

### City Hall Support Team

Victoria Lemke, City Administrative Assistant  
Trisha Sikkema, Financial Assistant  
Rheba Roten, Recording Secretary

## SNOW REMOVAL PLANS IN PLACE FOR THE WINTER SEASON



Each year, the City prepares for winter season with yearly irrigation shutdowns, seasonal pruning and other maintenance. Another very important service provided by the City is snow removal. A comprehensive system of treatments is used to remove snow, sleet and ice – all in concert to keep our streets clear and safe.

The three commonly used streets surface treatments are liquid brine, bulk salt and plowing. Brine and bulk salt are used depending on weather conditions. Unfortunately, much like prediction of the weather itself, it is difficult to determine the exact ingredients of each winter storm. In other words, temperature, duration, and mix all play into how a particular storm will affect us in forms of precipitation. With each storm, the City will employ the best-matched remedies at hand to clear our streets.

## 2019 SANITATION HOLIDAY PICK-UP SCHEDULE



**President's Day: Monday, Feb. 18, 2019** - No delays.

**Memorial Day: Monday, May 27, 2019**

Service will NOT occur on Monday, May 27.

Service will be delayed one day during the rest of the week

**Independence Day: Thursday, July 4, 2019**

Service will NOT occur on Thursday, July 4

Service will be delayed one day for the rest of the week

**Labor Day: Monday, Sept. 2, 2019**

Service will NOT occur on Monday, Sept. 2.

Service will be delayed one day during the rest of the week

**Columbus Day: Monday, Oct. 14, 2019** - No delays.

**Veterans Day – Monday, November 11, 2019** - No delays.

**Thanksgiving Day - Thursday, November 28, 2019**

Tuesday service will NOT be affected by Thanksgiving.

Friday service will be delayed one day.

**Christmas Day – Wednesday, December 25, 2019**

Tuesday service will NOT be affected by Christmas. Friday service will be delayed one day. Rumpke will return to its regular collection schedule the week after New Year's.

## IMPORTANT NUMBERS TO KEEP ON HAND

On many occasions, we need to contact important services and agencies.

Local government and public agencies contact numbers are listed below:

- Animal Control—363-6609 (Complaints)
- Before U Dig, Dial 811
- Garbage Service—City Hall 426-4808 or Rumpke 568-3800
- Louisville Gas & Electric, 589-3500—to report power or gas problems
- Louisville Water Co, 583-6610
- Metro Call, Dial 311 (fields local government inquiries or reports, or visit [www.louisvilleky.gov](http://www.louisvilleky.gov).)
- Municipal Sewer District, 587-0603—to report clogged drainage pipes & storm sewers or visit [www.msdlouky.org](http://www.msdlouky.org)
- Louisville Metro Police Department

Non-emergency 574-7111 / Emergency 911

Telephone Reporting Unit, 574-4661 (*allows you to make a report for insurance purposes*)

Anonymous Tip Line, 574-5673

Free Home Security Survey, 574-2258



Independent Auditor's Report

To the Mayor and Members of the City Commission  
City of Hurstbourne, Kentucky

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of the City of Hurstbourne, Kentucky, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City of Hurstbourne, Kentucky's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Hurstbourne, Kentucky, as of June 30, 2018, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Change in Accounting Principle**

As described in Note M to the financial statements, during this fiscal year the City adopted new accounting guidance, GASBS No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules, and OPEB schedules on pages 3 through 8 and 39 through 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 7, 2018, on our consideration of the City of Hurstbourne, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Hurstbourne, Kentucky's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Hurstbourne, Kentucky's internal control over financial reporting on compliance.

*Stephens & Lawson, CPAs*

Louisville, Kentucky  
December 7, 2018



**CITY OF HURSTBOURNE, KENTUCKY  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2018**

	GOVERNMENTAL FUND TYPES		
	General Fund	Special Revenue Fund	Total Government Funds
<b>ASSETS</b>			
Cash	\$ 892,481	\$ -	\$ 892,481
Cash - restricted	258,161	276	258,437
Investments	494,912	-	494,912
Receivables	228,628	6,761	235,389
Prepaid Expenses	46,120	-	46,120
Total Assets	1,920,302	7,037	1,927,339
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts Payable	19,068	-	19,068
Tenant Deposits	3,817	-	3,817
Total Liabilities	22,885	-	22,885
<b>Deferred Inflows of Resources:</b>			
Unavailable Revenue	15,575	-	15,575
Total Deferred Inflows of Resources	15,575	-	15,575
<b>Fund Balances:</b>			
Nonspendable Fund Balances	46,120	-	46,120
Restricted Fund Balances	-	7,037	7,037
Committed Fund Balances	258,161	-	258,161
Assigned Fund Balances	265,905	-	265,905
Unassigned Fund Balances	1,311,656	-	1,311,656
Total Fund Balance	1,881,842	7,037	1,888,879
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 1,920,302	\$ 7,037	\$ 1,927,339

**CITY OF HURSTBOURNE, KENTUCKY  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2018**

	GOVERNMENTAL FUND TYPES		
	General Fund	Special Revenue Fund	Totals Governmental Funds
<b>REVENUE</b>			
Property Taxes	\$ 1,219,109	\$ -	\$ 1,219,109
Bank Franchise Tax	69,859	-	69,859
Cable Franchise Tax	28,945	-	28,945
Insurance Tax	794,747	-	794,747
Intergovernmental	5,109	77,157	82,266
Grants	30,000	-	30,000
License and Permits	34,412	-	34,412
Charges for Services	58,555	-	58,555
Interest Income	6,951	-	6,951
Interest and Penalties	3,129	-	3,129
Other Income	24,490	-	24,490
Total Revenue	2,275,306	77,157	2,352,463
<b>EXPENDITURES</b>			
General Government	464,506	-	464,506
Public Safety	227,057	-	227,057
Public Works	787,727	-	787,727
Sanitation	440,741	-	440,741
Community Development	12,015	-	12,015
Capital Outlay	106,513	85,000	191,513
Total Expenditures	2,038,559	85,000	2,123,559
Net Change in Fund Balances	236,747	(7,843)	228,904
Fund Balances - July 1, 2017	1,645,095	14,880	1,659,975
Fund Balances - June 30, 2018	\$ 1,881,842	\$ 7,037	\$ 1,888,879

## NEW TO THE CITY?



## WELCOME TO HURSTBOURNE!

Are you a new resident of our City? Important information such as the City directory, sanitation schedule, ReachAlert mass communication network, City Ordinances, Codes and important public service agencies are good to have in hand.

If you need any of the above, contact the City website at [www.hurstbourne.org](http://www.hurstbourne.org), call us at (502) 426-4808, or stop by City Hall at 200 Whittington Parkway.

Help us help you get plugged in and connected!

## TENANT OFFICE SPACE AVAILABLE AT CITY HALL



1,429 square feet of office space is available for lease. Contact C.A.O. Jim Leidgen at (502) 426-4808 or by email - [jim@hurstbourne.org](mailto:jim@hurstbourne.org).



City of Hurstbourne  
200 Whittington Pkwy.  
Suite 100  
Louisville, KY 40222  
Tel: 502 426 4808  
[www.hurstbourne.org](http://www.hurstbourne.org)

PRESORTED STANDARD  
US POSTAGE  
PAID  
LOUISVILLE KY  
PERMIT #879



## MARK YOUR CALENDAR

City Shred Event  
Saturday, April 20<sup>th</sup>  
9:00 a.m. to Noon  
City Hall parking lot –  
200 Whittington Pkwy.

Junk Pick-Up Day:  
Saturday, April 20<sup>th</sup>

## CITY CONTACT INFORMATION

We encourage you to check out the ways you can get in touch with your City government.

Office: City of Hurstbourne  
200 Whittington Parkway, Suite100  
Louisville, KY 40222

Hours: Monday-Friday 8:30-5:00  
Phone/Fax: (502)426-4808 / (502)426-4889  
Website: [www.hurstbourne.org](http://www.hurstbourne.org)  
General Email: [info@hurstbourne.org](mailto:info@hurstbourne.org)

### City Commission

Mary Masick	Mayor	<a href="mailto:maryschneider@hurstbourne.org">maryschneider@hurstbourne.org</a>
Earl Hubbuch	Public Works	<a href="mailto:earl@hurstbourne.org">earl@hurstbourne.org</a>
Ben Jackson	General Government	<a href="mailto:ben@hurstbourne.org">ben@hurstbourne.org</a>
Lois Wagner	Code Enforcement & Sanitation	<a href="mailto:lois@hurstbourne.org">lois@hurstbourne.org</a>
Bill Leavell	Public Safety	<a href="mailto:bill@hurstbourne.org">bill@hurstbourne.org</a>

### City Administration

Jim Leidgen	City Administrator	<a href="mailto:jim@hurstbourne.org">jim@hurstbourne.org</a>
Victoria Lemke	Administrative Assistant	<a href="mailto:victoria@hurstbourne.org">victoria@hurstbourne.org</a>
John Singler	City Attorney	<a href="mailto:singlerj@bellsouth.net">singlerj@bellsouth.net</a>
Bill Bennett	City Treasurer	<a href="mailto:bill@bennettcpas.com">bill@bennettcpas.com</a>
Trisha Sikkema	Financial Assistant	<a href="mailto:trisha@hurstbourne.org">trisha@hurstbourne.org</a>