

CITY OF HURSTBOURNE

Building Permit

APPLICATION DATE:

CITY ASSIGNED NO.
(OFFICE USE ONLY)

PROJECT START DATE:

PROJECT END DATE:

PERMIT APPLICANT INFORMATION

APPLICANT:

CONTACT PHONE:

ADDRESS:

CONTACT NAME:

CITY / STATE / ZIP:

EMAIL:

PROPERTY OWNER INFORMATION

PROPERTY OWNER:

PHONE:

ADDRESS:

EMAIL:

PROJECT TYPE (Check box)

FENCE: ROOM ADDITION: GARAGE ADDITION: DECK / PATIO:

PORCH / GAZEBO / PERGOLA: PLAY STRUCTURE: IN-GROUND POOL:

DRIVEWAY: DRIVEWAY APRON: STREET CURB & GUTTER MODIFICATIONS:

OTHER ATTACHED ADDITION: (description) _____:

OTHER: (description) _____:

CONDITIONS OF APPROVAL

1. Provide drawing to scale of improvements to property on Surveyed Plot Plan of property.
2. Provide sample brochure, drawings and detailed description of materials used.
3. Copy/proof of permit(s) from Louisville Metro within 30 days of issue date of this permit.
4. Provide Contractor License Number with Louisville Metro (space below).

APPROVAL OF THIS PERMIT APPLIES ONLY TO COMPLIANCE WITH HURSTBOURNE CITY ORDINANCES. IT IS THE RESPONSIBILITY OF THE APPLICANT TO COMPLY WITH ALL LAWS OF LOUISVILLE METRO PLANNING COMMISSION, METRO LOUISVILLE COUNCIL AND ANY APPLICABLE STATE AND FEDERAL BUILDING CODES, LOCAL LAWS, ORDINANCES, AND DEED RESTRICTIONS THAT MAY APPLY WITHIN HOME OWNER'S ASSOCIATIONS SUCH AS OXMOOR WOODS, WESSEX PLACE AND INVERNESS

APPLICANT SIGNATURE PLUS LOUISVILLE METRO LICENSE NUMBER

✓ _____ LOU-METRO LICENSE NO.

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GO TO NEXT PAGE FOR ADDITIONAL INFORMATION, CONDITIONS AND AUTHORIZATIONS

BUILDING PERMIT (Continued) - Check box and initial all that apply

ADDITIONAL INFORMATION, CONDITIONS AND CITY OF HURSTBOURNE AUTHORIZATIONS

COMPLETION OF PROJECTS (check box) and initial ____

Project completion must comply with City of Hurstbourne Ordinance (92.32 (E))

"Incomplete projects... A period of 120 days without consistent, sustained effort to complete the project shall be an unreasonable length of time, without sufficient, specific, written explanation for said delay."

FENCES (check box) and initial ____

Permits for all new fence construction or fence replacement must be accompanied with detailed information of fence materials including product brochure renderings. A surveyed plot plan of property showing the exact location of fencing must also be included.

DRIVEWAYS, SIDEWALKS AND DRIVEWAY APRONS (check box) and initial ____

All driveway, sidewalk and driveway apron projects must comply with specifications contained in City of Hurstbourne Ordinance (91.01, 03). As part of permitting such work, all applicants must acknowledge receipt of City of Hurstbourne concrete mix and curb/gutter alteration specifications.

GARAGE ADDITIONS AND EXPANSIONS (check box) and initial ____

All new garage additions must be attached to the home and not be freestanding in any way. Garage projects must be accompanied by detailed building plans including elevations and renderings. All such building plans must also include a surveyed plot plan of the property showing the exact location of the garage addition or expansion.

PLAY STRUCTURES, PORCHES, GAZEBOS, PERGOLAS, DECKS/PATIOS (check box) and initial ____

All building additions must be attached to the home and not be freestanding in any way with the exception of small play structures decks and patios. Building attachment plans must be in keeping with City of Hurstbourne Building Ordinance specifications. No detached buildings, sheds, garages, or other structures are allowed unless approved as an exception by the City Commission.

CITY OF HURSTBOURNE APPROVALS

DATE: _____ APPROVED AS SUBMITTED APPROVED WITH CHANGES

ADDITIONAL INFORMATION / COMMENTS:

Jim Leidgen, City Administrative Officer

Code Enforcement Commissioner