City of Hurstbourne, Kentucky

200 Whittington Parkway, Suite 100, Louisville, KY 40222
(502) 426-4808, Fax (502) 426-4889 * www.hurstbourne.org

Application for New Sign Permit

SP #: _____

Today's Date:_____ Date Sign is to be Erected _____

Name of Business:				
Phone #:	**Address:**			
	City/State:		**ZIP:**	

Business Owner:				
Phone #:	**Address:**			
	City/State:		**ZIP:**	

Property Owner:				
Phone #:	**Address:**			
	City/State:		**ZIP:**	

Sign Contractor:				
Phone #:	**Address:**			
	City/State:		**ZIP:**	

(THE FOLLOWING MUST BE SUBMITTED)

- ☐ Drawings of each sign to true scale with scale noted and with materials and details of constructions. (two required)
- ☐ Site plan indicating location of building and building facade with precise measurements indicating exact sign placement.
- ☐ Written consent of property owner.
- ☐ Cost of sign permit is $1.00 per square foot. Please enclose check so that your application may be processed.

SIGN SIZE		TOTAL NUMBER OF SIGNS		TOTAL SQ. FT.	

First Name of Applicant: (Applicant is defined as the individual that is completing this form).

Last Name of Applicant:

APPROVALS:

_____ _____

Jim Leidgen, City Administrator Date

_____ _____

Code Enforcement Commissioner Date