



200 Whittington Parkway / Suite 100
 Louisville, Kentucky 40222
 (502) 426-4808 Fax (502) 426-4889
 Email: info@hurstbourne.org

Letter of Compliance

Received _____

Number: _____ (To be assigned by City Office after Approval)

APPLICANT INFORMATION

Applicant:		Company:	
Company Address:			
Company Phone:			
Representative Signature:		Metro Louisville License No:	

PROJECT

Type of Project:			
Project Start Date:		Project End Date:	

RESIDENT INFORMATION

Resident Name:	
Resident Address:	
Resident Phone:	

CONDITIONS OF APPROVAL – REQUIRED FROM APPLICANT:

1. Provide drawing to scale of improvements to property on the Survey/Plot plan of property.
2. Provide sample brochure, drawing and detailed description of the type of materials used.
3. Copy/proof of permit from Metro Louisville within 30 days of issue date of this letter.
4. Company License Number with Metro Louisville at time of application (Use space above)

(APPROVAL)

Date of Approval _____ Approved As Submitted Approved with Changes

Project Completion:

Project completion must comply with City of Hurstbourne Ordinance (92.32 (E) *Incomplete projects...* "A period of 120 days without consistent, sustained effort to complete the project shall be an unreasonable length of time, without sufficient, specific, written explanation for said delay."

Additional Information / Comments:

THIS APPROVAL APPLIES ONLY TO COMPLIANCE WITH HURSTBOURNE CITY ORDINANCES. IT IS THE RESPONSIBILITY OF THE APPLICANT TO COMPLY WITH ALL LAWS OF LOUISVILLE METRO PLANNING COMMISSION, METRO LOUISVILLE COUNCIL AND ANY APPLICABLE STATE AND FEDERAL BUILDING CODES, LOCAL LAWS, ORDINANCES, AND DEED RESTRICTIONS THAT MAY APPLY WITHIN HOME OWNER'S ASSOCIATIONS, FOR EXAMPLE: OXMOOR WOODS, WESSEX PLACE & INVERNESS.

 Jim Leidgen, City Administrative Officer

 Commissioner, Code Enforcement